



Change of Customer Information Request Form 客戶資料更改表格

(For Customer Self Submission 適用於客人自行交回)

Please return your completed form with documents required (if any) either (1) by visiting your nearest PrimeCredit Branch, or (2) by mail to PrimeCredit Limited, PO Box 23207, Wan Chai Post Office, Hong Kong, or (3) by fax to 21343377.

請將已填妥的表格連同所需文件(1)交回就近安信分行，或(2)寄回灣仔郵政局郵政信箱23207號安信信貸有限公司，或(3)傳真至 21343377。

Notes 註: Please complete in English BLOCK letters and tick "✓" the appropriate box. 請以英文正楷填寫，並於適當方格內填上“✓”。

Customer Information 客戶資料 (Must be Completed 必須填寫)		
Customer Name (English) 客戶姓名 (英文)	Customer ID Type 客戶身份證明文件種類 <input type="checkbox"/> HKID 香港身份證 <input type="checkbox"/> Passport 護照	Customer ID Number 客戶身份證明號碼
	Account Type 戶口種類 <input type="checkbox"/> Personal Loan 私人貸款 <input type="checkbox"/> Credit Card 信用卡 <input type="checkbox"/> Mortgage 樓宇按揭	Effective Date (DD/MM/YYYY) 生效日期 (日 / 月 / 年)
Section 1 – Change of Address 更改地址		
Note 註: PO Box is not accepted. 不接受郵政信箱。		
Address Type 住址類別 <input type="checkbox"/> Residential 住宅 (Please provide new residence proof) (請提供新住址證明) <input type="checkbox"/> Office 辦公室 <input type="checkbox"/> Others 其他	New Address 新地址	
	Flat 室 Floor 樓 Block 座 House / Building 樓 / 大廈 Estate 屋邨 / Court 屋苑 Street No. & Name 門牌號數及街道名稱 District 分區 / Area 地區 Country 國家	
Change Correspondence address to 更改通訊地址為 <input type="checkbox"/> Residential 住宅 <input type="checkbox"/> Office 辦公室 <input type="checkbox"/> Others 其他		
Section 2 – Change of Phone Number and E-mail Address 更改電話號碼及電郵地址		
Note 註: 1. Please fill in the changed items only. 只須填寫更改之事項。 2. This form is not applicable to change of mobile phone number. 此表格不適用於更改手提電話號碼。		
Home Tel No. 住宅電話	Office Tel No. 公司電話	
E-mail Address 電郵地址		
Section 3 – Change of Employment Status 更改工作狀況		
Note 註: Please fill in the changed items only. 只須填寫更改之事項。		
New Employment Status 新工作狀況	Full-time 全職*	Part-time 兼職*
	Self-Employed* 自僱*	Not Currently Employed 非在職
	Housewife 主婦	Student 學生
	Retired 退休	
* For full-time employed, part-time employed, self-employed customers, please complete the employment information below: * 全職、兼職、自僱的客戶，請填寫下列的職業資料：		
Company Name 公司名稱	Occupation 行業	Position 職位
Company Address 公司地址		
Section 4 – Change of Personal Identity Information 更改個人身份證明文件資料		
Note 註: Please provide copy of new identity proof. 請提供新身份證明文件副本。		
These changes apply to ALL my account(s) and are as follows 新身份證明文件適用於本人之所有戶口：		
Customer Name 客戶姓名	Customer ID Number 客戶身份證明號碼	For PrimeCredit Use 安信信貸專用 Supporting documents obtained & checked by:
Customer ID Type 客戶身份證明文件種類 <input type="checkbox"/> HKID 香港身份證 <input type="checkbox"/> Passport 護照 (Issuing Country 發出國家: _____)	Date of Birth (DD/MM/YYYY) 出生日期 (日/月/年)	



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Declaration and Signature 聲明及簽署	
<p>I confirm that all the information provided in this form is correct and complete, and I hereby authorize PrimeCredit Limited ("PrimeCredit") to process my above instruction. I will update PrimeCredit immediately on any subsequent changes to the above information. If any residential address (which requires submission of new residence proof for verification), office address, correspondence address, home telephone number, office telephone number or email address provided in this request form is different from PrimeCredit's record, I accept PrimeCredit using the new record to supersede the existing record. I understand and accept that any change of information provided in this form are applicable to all of my account(s) opened or held in PrimeCredit, and PrimeCredit will only update any change to my existing records after successful identity verification.</p> <p>本人確認本表格內所提供之資料全屬真實及完整，及本人授權安信信貸有限公司（「安信」）辦理上述事項。如以上資料日後有任何更改，本人均會立即通知安信。如本表格內所提供之現居地址（需提供新住址證明核實），辦公室地址，通訊地址，住宅電話號碼，公司電話號碼及電郵地址跟安信之記錄不同，本人同意安信將套用新的記錄並取代過往所作之登記。本人明白並接受此表格所填寫的更改資料將適用於本人在安信開立 / 持有的所有戶口，而安信只會於成功核對本人身份後更新個人資料。</p>	
Customer Signature 客戶簽署	Date 日期

Please visit www.primecredit.com or call 2111 2999 for the company's Personal Information Collection Statement and Privacy Policy.
請瀏覽 www.primecredit.com 或致電 2111 2999 查詢關於本公司之收集個人資料聲明及私隱政策。

For PrimeCredit Use 安信信貸專用	
Received request	
Received Branch / Centre	Received Date
Call ID	Call Recorded by
For Section 1 - Change of Address ("✓" the appropriate box) Residence proof obtained & checked: <input type="checkbox"/> Yes <input type="checkbox"/> No (update address as Others / MA in LMS)	
Remarks to Data Input Branch / Centre	
LMS update	
Data Input Branch / Centre	
Data Input by	Checked by
For Section 1 - Change of Address ("✓" the appropriate box) <input type="checkbox"/> Add new address <input type="checkbox"/> Invalid old address <input type="checkbox"/> Tick "MA" (if applicable)	
For Section 2 - Change of Phone Number and E-mail Address ("✓" the appropriate box) Home Tel. No.: <input type="checkbox"/> Add in LMS <input type="checkbox"/> Invalid in LMS (please specify: _____) Office Tel. No.: <input type="checkbox"/> Add in LMS <input type="checkbox"/> Invalid in LMS (please specify: _____) E-mail Address: <input type="checkbox"/> Update in LMS	